



## PTO Meeting Minutes

*Date | time* February 14, 2023 @ 7:00 PM | *Meeting called to order by* Mark Whatley

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### In Attendance

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Mark Whatley, Katy McGuire, Susan Lawson, Shannon Smith, Aimee Holloway, Diane Woodruff, Megan Grassi, and Leah Kletnieks.

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### Approval of Minutes

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Katy McGuire moved to approve the January 2023 meeting minutes. Motion seconded by Susan Lawson. All voted in favor.

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### Agenda

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1. Opening
2. Reports
3. Old Business
4. New Business
5. Open Discussion
6. Announcements
7. Adjournment

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### Reports

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Principal's Report – Tom Jones (presented by Mark Whatley)

- We are applying for Gold Recognition status following our Silver Recognition status in 2021 and 2022 for PBIS (Positive Behavioral Interventions and Supports). The application is a process that involves looking at our practices overall and how we are doing with fully implementing the components. Some of the key elements we are evaluating and providing evidence of for the application are:
  - Develop a continuum of scientifically based behavior, social emotional and academic interventions and supports.
  - Use data to make decisions and solve problems.
  - Arrange the environment to prevent with the development and occurrence of problem behavior.
  - Teach and encourage pro-social skills and behaviors.
  - Implement evidence-based behavioral practices with fidelity and accountability.
  - Screen universally and monitor student performances and progress continuously.
- The goal of receiving Gold Recognition is important because it serves more of an accountability and evaluation component to see where we are with PBIS implementation and identifies our next areas of growth. We are really proud of all we have in place to support students and are excited to demonstrate that through the application process.

## Teacher's Report – Shannon Smith

- Grateful to the PTO for all the events and support we provide to students and staff
- Star reading test with AR – previous discussion if the star reading test was necessary to keep with AR. 2<sup>nd</sup> and 3<sup>rd</sup> grade teachers find the star reading test to be a critical component in AR and provide a lot of data so that they are able to best guide and support their students. Would like to keep the star reading test with AR.

## Treasurer's Report – Emily Stout-Garcia (presented by Mark Whatley)

- Movie Night profit \$196.36. YTD \$1,431.31
- Family Dine Out –Americano's profit \$200
- Stingray Fund – Additional \$3,439.99. YTD \$8,157.48
- Researching Book Vending Machine
  - Cost: \$4,795-\$6,000 depending on customizations/upgrade. Cost is for machine only and does not include books needed for machine.
  - Machine uses any books which fit in the trays purchased. Tray sizes can be customized.
  - Training is provided through the company and includes remote support with training videos, manuals and phone support.
  - In person servicing by a certified technician is included at an additional cost.
  - Standard and extended warranties are available.
  - PTO sourced volunteer would be needed to:
    - Refill machine
    - Recirculate tokens
    - Service machine
    - Order books
  - Teachers needed to plan the implementation:
    - Create the PBIS incentive plan (who gets a token, how often are tokens given, when can tokens be redeemed)
    - Recommend books that should be stocked (reading levels considered?)
  - Does purchase need to go through district?

## PCIC Report – Leah Kletnieks

Ecosystems of support – community supporters for district and schools

- Grants & Sponsorships
  - Provide funding for strategic program or identified priority
  - District-submitted applications
  - defined period of time and allocation
  - Examples: mental health grants, Magnet program grants
- Foundations and Partnerships
  - Livermore Valley Education Foundation – to support students and opportunities in LVJUSD
    - District wide programs
    - Science Odyssey
    - Matching Rotary Mini Grants

- Organizational Grants ranging from \$350-\$10,000
    - Flash grants
  - “Filling in the Gaps”
  - Possible grant matching with PTO’s/PTA’s
- Rotary International
  - To better the community and world through service and support
  - Rotary Club of Livermore
    - Grant applications, \$600-\$1,000, September, December, and March
  - Rotary Club of Livermore Valley
    - Grant applications \$500-\$1,000, April & October
  - Rotarian Foundation of Livermore
    - Community grant applications \$5,000-\$50,000, January
  - Primarily teacher grants
  - Other supports include 3<sup>rd</sup> grade literacy program (dictionaries and novels), Ambassadors of Compassion (pilot Junction)
- Pedrozzi
- Wente
- Livermore Lab
- Parent/Teacher Organizations
- Donorschoose/Amazon wishlist
  - Teacher created projects
- Community Partners
  - Ranger Visits
  - Library education
  - Science activities – Quest Science Center
  - Safety education – Police department

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## Old Business

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### After School Enrichment

- Skyhawks had full registration for both classes – about 40 kids. Will rollover class for another session. Skyhawks will give 5 full scholarships for kids in need (will work with Karissa on this). Channel 5 is coming on 2/15/23 to interview Skyhawks on our campus.
- Suggest asking all future after school programs to offer a few scholarships to students.
- Cassandra Lopez is our new After School Enrichment coordinator

### Paint Night

- Had about 60 registrants. Instructor was great and had a lot of fun.

### Read-a-Thon

- Kicked off last week. Currently have collected \$5,809. Projected profit is currently \$7,219 with per minute pledges and company matching.
- Smith/Sanders class is currently in the lead with Heskett’s class a close second.

## Spirit Day

- Had a good turnout for Rainbow day last month
- Tomorrow is Sports Day

## Movie Night

- Huge success. Had our biggest turnout. Ran out of candy and popcorn. Will possibly add another movie night for later this school year.

## 5<sup>th</sup> Grade Camp shirts

- In the works. Leah to support 5<sup>th</sup> grade team with them.

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## New Business

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### Open positions:

- Ice Cream Sales Chair and Spirit Wear Chair. No one has volunteered yet.

### Gun Safety Presentation

- Free presentation offered to teach about gun safety
- Other schools have had the program and was well received
- Offer parent assembly and kid assembly

### Leadership/Ice Cream Sales

- When we find a new chair, leadership kids can start helping with management and selling of ice cream

### Growth Mindset Assembly

- Possible assembly in the Fall
- Offer Parent night, staff assembly, and student assembly
- Full discounted packages for all assemblies is \$4,950
- If we want just one or two assemblies (not the full program), they are \$1500 each.

### Camp Galileo Donation

- Previously would donate \$200 a week of summer camp for our auction. Will only make future donations if we do a match program to advertise their camp and they will give us \$25 per new family that signs up, up to a maximum of \$1,000.
- This was not a “hot” auction item and doesn’t fit with our school demographic
- PTO opted not to accept their offer

### PE Equipment

- Received list of needed storage and equipment items for the PE room totaling approximately around \$5,000 (not including taxes and shipping).
- Portion of Fun Run profits earmarked for new PE equipment
- **Susan Lawson motioned to budget \$7,000 for the purchase of new PE equipment and storage. Katy McGuire second the motion. All voted in favor.**

### Read Across America

- Read Across America is on 3/2/23. School will be hosting a reading event and invite community members to read to classroom including the Mayor, School Board/District members, Firefighters, Police, Nurses, etc. Additionally a parent will be dressed in a Cat in the Hat costume. Ask: Can PTO provide light refreshments that morning for our guests?

- **Leah Kletnieks motioned to approve \$200 from the Read-a-Thon budget to provide refreshments for our speakers. Aimee Holloway second the motion. All voted in favor.**

#### Go Zen

- Company emailed us info on their product. It is a mental health app for kids to help with anxiety. Will forward to Mr. Jones to see if this is something they are interested in.

#### Running Club

- 3667 miles collectively run. Heskett is top class with 450 miles, followed by Mah with 400 miles and Linford with 393 miles. May need more funds for foot charms. Will evaluate for next PTO meeting.

#### Book Fair

- March 13-17
- Early morning shop on 3/14 with Coffee/Donuts
- Evening Shop 3/16

#### PTO Today plus membership

- Annual membership up for renewal - \$149. It provides a lot of resources for PTO leaders.
- **Susan Lawson motioned to approve renewing PTO Today plus membership. Diane Woodruff second the motion. All voted in favor.**

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### Open Discussion

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- Suggest giving award to weekly stingray stars. Have Habit and Roundtable award certificates with free meals. Need to make sure we have enough for every student.

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### Announcements

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- Calendar of Events
  - 2/15 Spirit Day – Sports Day
  - 2/20 Presidents Day – No School
  - 3/2 Read Across America Day
  - 3/2 Read-a-Thon Forms/Money Due
  - 3/3 Non-Student Day – No School
  - 3/13-3/17 Teacher Conferences/Early Release
  - 3/13-3/17 Book Fair
  - 3/14 Coffee/Donuts Early morning book fair shop
  - 3/14 PTO Meeting

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### Adjournment

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Meeting was adjourned at 8:39 PM.

Submitted by Leah Kletnieks